

GLEN PRICE GROUP

Strategic Planning • Resource Development • Campaigns

November 17, 2004

Instructions for Letters of Support Writers for the County of Sonoma Local Groundwater Assistance Program Proposal

Thank you for taking time to support Sonoma County's proposal for a Local Groundwater Assistance Program. Sonoma County Permit and Resource Management Department staff have developed a template letter of support for your review. This letter only contains suggested language, and identifies some of the key elements that the Department of Water Resources (DWR) will be looking for in proposals. Please modify this document to suit your needs and to express your own reasons for supporting the County of Sonoma's proposal to support the destruction of abandoned wells.

Here are a few important items to remember when putting together your document:

- ✓ After you open the document, please save in Word on your hard drive before making your changes;
- ✓ It is important that the finished document is printed on your organization's letterhead;
- ✓ The finished document should be signed using **blue** ink;

Before you send the letter, please send a fax copy to the Glen Price Group at (415) 565-1680

- ✓ ;
- ✓ Don't mail your letter to Tracie Billington, please ensure the original is received by:

Rebecca Ng
PRMD
2550 Ventura Ave
Santa Rosa, CA 95403-2829

Thanks again for your help in this important project, if you have any questions, please call David Dearden at (415)-898-1319.